

### **Lead Member Portfolios**

1. At the Grand Committee meeting held on 10 May 2013, Members agreed the Member Portfolio System. The purpose of the Portfolio system is for Members of the Committee to have responsibility for specific areas of the Community & Children's Services Department's work and gain expert knowledge and expertise, thus enhancing the Committee's oversight role.
2. The Portfolio system operates through direct liaison between relevant officers in the Department and Lead Members. An officer nominated by the Director, in the relevant area of business, makes regular contact with their respective Lead Members, keeping them informed of developments or issues which may arise throughout the year.
3. Lead Members oversee the work that takes place, challenging and following up issues where necessary. The Portfolio system boosts the support which the Committee provides to the Department in delivering outcomes. Lead Members are encouraged to raise issues at the Grand Committee to ensure that appropriate action is taken.

| <b>Portfolios</b>  | <b>Role</b>  |
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| <b>Children Safeguarding Lead Member</b><br>The Chairman & 1 Member of the Safeguarding Sub Committee<br><b>THE COMMITTEE IS ASKED TO APPOINT 1 MEMBER OF THE SAFEGUARDING SUB COMMITTEE</b> | <p>The lead member role is a statutory role charged with championing the needs of children and young people. The Chairman and the nominated lead member will fulfil the statutory role as the lead member responsible for children's services.</p> <p>Lead members are expected to attend the following statutory meetings:</p> <ol style="list-style-type: none"> <li>1. The City and Hackney Safeguarding Board</li> <li>2. Statutory meetings with the Director of Children's Services</li> <li>3. Statutory meetings with OFSTED</li> <li>4. Statutory meetings with Children in Care Council</li> <li>5. Be a member of the Safeguarding Sub Committee.</li> </ol> <p>The Lead Members will receive regular updates on key areas of Children's' Safeguarding and will have involvement in relevant commissioning areas.</p> |
| <b>Adult Safeguarding</b><br>2 Members of the Safeguarding Sub Committee.<br><b>THE COMMITTEE IS ASKED TO APPOINT TWO MEMBERS OF THE</b>   | <p>The lead members are expected to champion the needs of older people.</p> <p>Lead members are expected to cover the following statutory meetings:</p> <ol style="list-style-type: none"> <li>1. Attend the quarterly City and Hackney Adult safeguarding board.</li> <li>2. Attend the quarterly Adult Advisory Board</li> <li>3. Attend the Homelessness and Rough Sleeping Sub Committee</li> </ol>  |

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| <b>SAFEGUARDING<br/>SUB COMMITTEE.</b>  | <p>4. Attend statutory meetings with CQC<br/>5. One Member to be part of the safeguarding subcommittee.</p> <p>The Lead Members will receive regular updates on key areas of Adult Safeguarding and will have involvement in relevant commissioning areas.</p>   |
| <p><b>Young People</b><br/>1 Member<br/><b>THE COMMITTEE<br/>IS ASKED TO<br/>APPOINT <u>ONE</u><br/>MEMBER OF THE<br/>GRAND<br/>COMMITTEE.</b></p>                          | <p>The nominated Lead Member for young people is charged with championing universal needs of young people living, studying or working in the City. The Lead Member will support cross Corporation working and have involvement in relevant services for young people, such as;</p> <ol style="list-style-type: none"> <li>1. Universal youth provision in the square mile</li> <li>2. City Youth Forum</li> <li>3. Apprenticeship, work experience, volunteering opportunities and Culture Mile learning, within the Terms of Reference of the Community and Children's Services Committee.</li> </ol> |
| <p><b>Rough Sleeping<br/>and<br/>Homelessness</b><br/>1 Member<br/><b>THE COMMITTEE<br/>IS ASKED TO<br/>APPOINT <u>1</u><br/>MEMBER OF THE<br/>GRAND<br/>COMMITTEE.</b></p> | <p>The lead member is expected to support, challenge, scrutinise and champion the work undertaken in relation to rough sleepers, attend quarterly meetings of the Homelessness and Rough Sleeping Sub Committee.</p>   |
| <p><b>A Carers<br/>Champion (NEW)</b><br/><b>THE COMMITTEE<br/>IS ASKED TO<br/>APPOINT <u>1</u><br/>MEMBER OF THE<br/>GRAND<br/>COMMITTEE.</b></p>                          | <p>In accordance with the recommendation of the Covid Working Party, convened between November 2020 and March 2021, to act as a point of contact for the City's carers.</p>  |